

# University of Pretoria Yearbook 2017

## Public human capital administration and management 700 (PAS 700)

<b>Qualification</b>	Postgraduate
<b>Faculty</b>	<a href="#">Faculty of Economic and Management Sciences</a>
<b>Module credits</b>	20.00
<b>Programmes</b>	<a href="#">BAdminHons Public Administration and Management</a>
<b>Prerequisites</b>	No prerequisites.
<b>Contact time</b>	1 lecture per week
<b>Language of tuition</b>	Module is presented in English
<b>Academic organisation</b>	School of Public Man + Admin
<b>Period of presentation</b>	Semester 2

### Module content

- Strategic human capital administration and management practices
- Legislative framework for public human capital administration and management
- Human capital planning and procurement (employment equity)
- Recruitment, selection and placement practices
- Change management for human capital maintenance
- Career and talent management for staff retention in the public service
- Performance management
- Mentoring and coaching
- Conflict management
- Ethical conduct in the public service
- Labour relations and employee assistance in the public service

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